DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
OFFICE OF CHARITABLE AND REGULATORY PROGRAMS
DESTRUCTION OF UNUSED CHARITABLE GAMING SUPPLIES

GENERAL INSTRUCTIONS

A. Use this form to notify the Office of Charitable and Regulatory Programs of the destruction of unused charitable gaming supplies by the organization.
B. Complete this form in its entirety and **do not leave any blanks.**
C. **Type or print all information** and do not use a pencil. Place "N/A" if an item is not applicable.
D. Ensure the form's certification is signed and dated by an authorized person from the organization.
E. Unused charitable gaming supplies shall not be transferred to any organization for the purpose of conducting charitable gaming in the Commonwealth.
F. Ensure the proper destruction of unused charitable gaming supplies.
G. Retain a copy of this completed form with the organization's charitable gaming records.

ORGANIZATION INFORMATION

1. Organization Name: _____ OCRP No.: _____

UNUSED CHARITABLE GAMING SUPPLIES

2.

Type of Bingo Paper	Unit of Issue	Quantity on Hand
Example: Jackpot - 18on - Red, White and Blue	*Sheet*	*200*

Draft

3.

Instant Bingo/Seal Card/Coin Boards Deal/Ticket Name	Form Number	Serial Number	Unit of Issue	Quantity on Hand

4.

Type of Texas Hold'em Poker Tournament Item	Unit of Issue	Quantity on Hand

CERTIFICATION

I certify that the destruction of the unused charitable gaming supplies, as listed above, was conducted in accordance with the Charitable Gaming Statutes, Charitable Gaming Regulations, and Texas Hold'em Poker Tournament Regulations.

Method of Destruction: _____

Destruction by (Name and Position): _____

Date of Destruction: _____

Reason for Destruction: _____

Signature: _____ Date: _____

Name: _____ Position: _____

First Name Middle Initial Last Name

Submit Completed Forms By: **Mail:** VDACS, Office of Charitable & Regulatory Programs
PO Box 1163, Richmond, Virginia 23218; or

Fax: (804) 225-2666

Draft