

**VIRGINIA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
OFFICE OF CHARITABLE AND REGULATORY PROGRAMS
TEXAS HOLD'EM TOURNAMENT RECONCILIATION SUMMARY**

TOURNAMENT DATE: _____
 ORGANIZATION: _____
 OPERATOR: _____
 TOURNAMENT START TIME: _____
 TOURNAMENT END TIME: _____

The Tournament Manager and Host (if applicable) must complete and sign form within 48 hours of the tournament date I certify this form is complete and accurate to the best of my knowledge.	
Printed Name: _____ <div style="text-align: center; font-size: small;">Tournament Host</div>	Date Signed: _____ Signature: _____ <div style="text-align: center; font-size: small;">Tournament Host</div>
Printed Name: _____ <div style="text-align: center; font-size: small;">Tournament Manager</div>	Date Signed: _____ Signature: _____ <div style="text-align: center; font-size: small;">Tournament Manager</div>

- 1. **TOTAL PLAYERS ENTERED** _____
- 2. **BEGINNING CASH ON HAND (change fund)** _____

RECEIPTS:

- 3. Initial Entry Receipts:
 - a. Number of Tournament Entries: _____
 - b. Cost of Entrance _____
 - d. Total Entry Sales *(Multiply line 3a x 3b)* _____

Additional Chip Sales:

		Time		# Players Remaining	# Players Purchasing	Receipts
4	a.	#1				
	b.	#2				
	c.	#3				
	d.	#4				
	e.	#5				
	f.	Additional Chip sales <i>(Add Lines 4a-4e)</i>				\$0.00
5	Total Receipts for Tournament <i>(Add lines 3d+ 4f)</i>				_____	
6	Add Prizes Paid By Check				_____	
7	Total Funds To Account For <i>(Add lines 2 + 5 + 6)</i>				_____	

DISBURSEMENTS: (Attach Tournament House Rules along with Tournament Program)

8. Tournament Prizes: (include only cash and checks disbursements)

- a. Winners of Tournament _____
- b. Highest ranked hand within a specific period of time _____
- c. Player sitting in a randomly determined seat at a specific period of time _____
- d. Every player sitting at a randomly determined table at a specific period of time. _____
- e. Highest ranking losing hand within a specific period of time. _____
- f. Last player remaining who participated in the last man standing bet _____
- g. Players purchasing additional chips based on how long such player remains in the game _____
- h. Other, provide explanation: _____
- i. **Total Tournament Prizes:** (Add lines 8a through 8h..) _____

CASH RECONCILED:

- 9. Total Cash To Account For (Line 7 minus Line 8i) _____
- 10. Ending Cash On Hand (include change fund) _____
- 11. Amount Withheld For Change Fund _____
- 12. Deposit To Bank _____
- 13. Total funds Accounted For (Line 9 minus Line 11 and 12) _____

OVERAGE/SHORTAGE: (Attach an explanation for variances over \$50)

- 14. Overage/Shortage (Line 9 minus 10) _____
- Shortage if Line 9 is greater than Line 10.
Overage if Line 10 is greater than Line 9.

INFORMATIONAL ENTRIES: (List each prize award of chips or merchandise)

		Time	Description	Value
15	a.	#1		
	b.	#2		
	c.	#3		
	d.	#4		
	e.	#5		
	f.	#6		
	g.	#7		
	h.	#8		