



COMMONWEALTH of VIRGINIA

Virginia Employment Commission

Commission Appeals, P.O. Box 26441, Richmond, Virginia 23261-6441
804-786-4140 · FAX 804-786-9034

Mont, Day, Year

Name
Street Address
City, State, Zip

Notice

In the matter of:

Docket: UI-*****-C

SSN: xxx-xx-****

Claimant: Name

Liabe Employer: Name

This is in regard to correspondence received by the Office of Commission Appeals regarding the above-referenced matter. The Commission considered that correspondence as a request to reconsider its decision in the referenced matter; however, the Commission has determined that it will not reconsider its decision.

The Virginia Employment Commission mailed its decision in this matter on Month Day, Year. That decision included a notice stating that an appeal could be obtained within thirty (30) days from the date the decision was mailed by filing a petition in circuit court for judicial review. The notice further advised that any petition for judicial review of the Commission’s decision in this matter must be filed in circuit court by Month Day, Year, (see Virginia Code §§ 60.2-622 and 60.2-625). Therefore, any appeal from this decision must be in the form of a petition for judicial review and must be filed in the appropriate circuit court, not with the Virginia Employment Commission.

Accordingly, the Commission is without authority to entertain an appeal concerning this matter.

Salvatore Lupica
Special Examiner

This Notice was mailed this ** day of Month,Year to the following:

CLAIMANTName, Address, City, State, Zip

LIABLE EMPLOYERName, Address, City, State, Zip



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