Commonwealth of Virginia
Department of Professional and Occupational Regulation
9960 Mayland Drive, Suite 400
Richmond, Virginia 23233-1485
(804) 367-8506
www.dpor.virginia.gov
Box



Board for Architects, Professional Engineers, Land Surveyors,
Certified Interior Designers and Landscape Architects
BUSINESS ENTITY REGISTRATION RENEWAL FORM
Fee \$90.00

A check or money order payable to the <u>TREASURER OF VIRGINIA</u>, or a completed <u>credit card insert</u> must be mailed with your application package.

APPLICATION FEES ARE NOT REFUNDABLE.

<u>General Information</u> - A business cannot be renewed more than 90 days prior to the expiration date. The department automatically mails a renewal notice to the business address of record approximately 45 days prior to the expiration date.

1.	Provide the Virginia business registration number below:						
	Virginia Reg. Numbe	er 0 4 0 7	Exp	piration Date			
	charged. If payment	is not received within 6 months after the	e expiration date on the	business registration, an additional \$50 late fee w business registration, the business will be require ebsite: <a href="https://www.dpor.virginia.gov/Boards/APELS/">www.dpor.virginia.gov/Boards/APELS/</a>			
2.	Business Name						
3.	Assumed or Fictitious	Name					
4.	Contact Numbers*	Primary Telephone	Alternate Telep	phone			
5.	Email Address*						
		Email address is considered a	public record and will be	e disclosed upon request from a third party.			
6.	By submitting this app	olication, I certify the following stat	tements:				
	Conduct include	ding regulation 18VAC10-20-780	0, as established b	with the Board's Standards of Practice by the Board for Architects, Professi cape Architects (APLESCIDLA Board)			
	•	•	•	nce with all the laws of Virginia under ode of Virginia and the APELSCIDLA Bo			
Mail 1	this form, along with the	renewal fee (check or a complete	ed <u>credit card payme</u>	ent form) to the following address:			
	Department of Professi	ional and Occupational Regulation	n				

	•					
1	DATE	FEE	TRANS CODE	ENTITY#	FILE #/LICENSE #	ISSUE DATE
OFFICE USE						
			2020		0407	
ONLY			2020		0407	

Post Office Box 29570 Richmond, VA 23242-0570