

**INTERIOR DESIGNER - VERIFICATION OF EXAMINATION & CERTIFICATION FORM**  
**No Fee Required**

➤ Please note this form is for applicants who have completed examinations, designations, or licenses *outside of Virginia*. If you need **license information** verified by the Commonwealth of Virginia and sent to another state, use the **Certification Request Form**. NCIDQ Certification should not be verified on this form.

**Name of board providing verification:**

Complete Section I, II & III for the applicant referenced below.

<b>APPLICANT INFORMATION</b>	Applicant's Name			
	Last	First	Middle	Generation
	Provide <b>one</b> of the following identification numbers:			
	<input type="checkbox"/> <b>Social Security Number</b> or <input type="checkbox"/> <b>Virginia</b> DMV Control Number		<input type="text"/>	
	Applicant's Street Address <input type="text"/>			
City <input type="text"/>		State <input type="text"/>	Zip Code <input type="text"/>	

**I. EXAMINATION**

The written examination was prepared by:

NCIDQ  
 Board

Please explain any  
NCIDQ or Board grade  
adjustments:

Date of Examination  Scores

**II. LICENSURE, CERTIFICATION, or REGISTRATION**

The above-named applicant holds the following interior designer license, certification or registration:

License Number	Date Issued	Expiration Date

The applicant qualified for licensure, certification or registration through:

Education  Written Examination  
 Experience  Endorsement State:   
 Other Explain:

Has the applicant been subject to any disciplinary action?

Yes  If yes, attach documentation of findings, sanctions, etc.  
No

**III. VERIFIER**

Verifier's Name  Verifier's Title

Signature  Date

> Return this completed form to the APELSCIDLA Board via mail, email, or fax at (866)-465-6206.

Apply Board seal here.