



Real Estate Board
BUSINESS ENTITY LICENSE TRANSFER APPLICATION
Fee \$60.00

A check or money order payable to the TREASURER OF VIRGINIA,
 or a completed credit card insert must be mailed with your application package.
APPLICATION FEES ARE NOT REFUNDABLE.

- ⇒ All members of the business entity must be affiliated with the same firm with which the business entity is affiliated.
- ⇒ Business entities, trading under fictitious names, which are not a corporation, must attach a copy of the certificate filed with the clerk of the court in the locality where business will be conducted.

This application is used for a Business Entity who's license is current.

1. Business Entity Name _____

2. Trade, "Doing Business As" (DBA) or Fictitious Name _____

3. Business Entity Real Estate License Number:

0	2	2	6						
---	---	---	---	--	--	--	--	--	--

DO NOT INCLUDE DASHES (1234567890)

4. Business Entity's E-mail Address _____

5. Firm/Sole Proprietorship Information with whom this license will be **active**:

A. Firm/Sole Proprietorship Name _____

B. Trade, "Doing Business As" (DBA) or Fictitious Name _____

C. Firm/Sole Proprietor's Virginia Real Estate License Number:

0	2	2	6						
---	---	---	---	--	--	--	--	--	--

DO NOT INCLUDE DASHES (1234567890)

D. Firm/Sole Proprietor's Mailing Address _____

City _____ State _____ Zip Code _____

E. Firm/Sole Proprietor's E-mail Address _____

F. Firm/Sole Proprietor's Contact Numbers _____

Telephone _____ Alternative _____ Fax _____

G. Firm/Sole Proprietor's Principal Broker's Name: _____

Last _____ First _____ Middle _____ Generation _____

BOARD USE ONLY	SCC	ISSUE DATE	ACTIVE No <input type="checkbox"/> Yes <input type="checkbox"/>	TRADE NAME REGISTRATION No <input type="checkbox"/> Yes <input type="checkbox"/>	DATE	
OFFICE USE ONLY	DATE	FEE	TRANS CODE 5020	ENTITY #	FILE #/LICENSE # 0226	ISSUE DATE

H. Principal Broker's Virginia Real Estate License Number:

0	2	2	5						
---	---	---	---	--	--	--	--	--	--

DO NOT INCLUDE DASHES (1234567890)

6. Provide the following information for each licensed individual who will be receiving compensation through the business entity named on this application:

By signing this application I/we, the undersigned, certify that the foregoing statements and answers are true, and I/we have not suppressed any information that might affect the Board's decision to approve this application. I also certify that I/we understand, and have complied with, all the laws of Virginia related to real estate licensure under the provisions of Title 54.1, Chapter 21 of the *Code of Virginia* and the *Real Estate Board Regulations*.

Name	Social Security No or VA DMV Control No.	VA Real Estate License Number	Signature

By signing this application I/we, the undersigned, certify that the foregoing statements and answers are true, and I/we have not suppressed any information that might affect the Board's decision to approve this application. I also certify that I/we understand, and have complied with, all the laws of Virginia related to real estate licensure under the provisions of Title 54.1, Chapter 21 of the *Code of Virginia* and the *Real Estate Board Regulations*.

7. Principal Broker's Statement

I, the firm's Principal Broker or Supervising Broker, hereby acknowledge that the licensee(s) named on this application for a Business Entity License is affiliated with my firm as a real estate agent.

Principal Broker's Signature _____ Date _____

Supervising Broker's* Signature _____ Date _____

Supervising Broker's VA Real Estate License Number

0	2	2	5						
---	---	---	---	--	--	--	--	--	--

DO NOT INCLUDE DASHES (1234567890)

* If the Supervising Broker listed above is an individual receiving compensation through the Business Entity, the Principal Broker must sign this application.