

5. Mailing Address (PO Box accepted)

The mailing address will be printed on the license.

 City State Zip Code

6. Street Address (PO Box not accepted)

PHYSICAL ADDRESS REQUIRED

Check here if Street Address is the same as the Mailing Address listed above.

 City State Zip Code

7. Contact Numbers

 Primary Telephone Alternate Telephone

8. Email Address

Email address is considered a public record and will be disclosed upon request from a third party.

9. Does the firm hold a **current** or **expired** renovation contractor license, certification or registration issued by any (excluding Virginia) jurisdiction?

No

Yes If yes, complete the following table and attach an original Certification of Licensure/Letter of Good Standing* (dated within the last 30 of days):

State/Jurisdiction	License, Certification or Registration Number	Expiration Date

* Certifications of Licensure/Letter of Good Standing, prepared by the state board or regulatory body must include: 1) the license/certification/registration number; 2) the initial date of licensure; 3) the expiration date of the license; 4) the means of obtaining licensure (i.e. exam, reciprocity, etc.); and 5) all closed disciplinary actions resulting in a violation or undetermined finding.

10. List **all** of the firm's **owners, officers or directors** (sole proprietor, partners of a general partnership, managing partner of a limited partnership, officers/directors of an association, managers/members of a limited liability company, or officers of a corporation).

Individual's First Name	MI	Last Name	Title	Social Security No. or VA DMV Control No.*	Date of Birth

* State law requires every applicant for a license, certificate, registration or other authorization to engage in a business, trade, profession or occupation issued by the Commonwealth to provide a social security number or a control number issued by the Virginia Department of Motor Vehicles.

11. Has the **firm**, or any of the firm's **owners, officers or directors** ever been subject to a **disciplinary action** taken by any (including Virginia) local, state or national regulatory body, including monetary penalties, fines, suspension, revocation, or surrender of a license?

No

Yes If yes, complete the [Disciplinary Action Reporting Form](#).

12. A. Has the **firm**, or any of the firm's **owners, officers or directors** ever been convicted or found guilty, regardless of the manner of adjudication, in any jurisdiction of the United States of any **felony**?
- No
- Yes If yes, complete the [Criminal Conviction Reporting Form](#).
- B. Has the **firm**, or any of the firm's **owners, officers or directors** ever been convicted or found guilty, regardless of the manner of adjudication, in any jurisdiction of the United States of any **misdemeanor** (except marijuana convictions) within the last five (5) years?
- No
- Yes If yes, complete the [Criminal Conviction Reporting Form](#).
13. By signing this application, the applicant certifies the following:
- A. All individuals performing renovation activities on behalf of the firm are licensed renovators or have been or will be trained by a licensed renovator as required under the *Lead-Based Paint Renovation Repair, and Painting Regulations* ("the Board's regulations").
- B. A licensed renovator will be physically present at each work site while warning signs are being posted, work area containment is being established, and work area cleaning is being performed, and when not on site during renovation activities, the licensed renovator will be readily available by telephone and able to be physically present at the work site in no more than two hours.
- C. The work practice standards for renovation activities established in the Board's regulations and standards established by EPA and OSHA will be followed at all times during the performance of renovation activities.
- D. Pre-renovation information distribution requirements established in the Board's regulations and standards established by EPA will be followed at all times.
- E. The record-keeping requirements established in the Board's regulations and standards established by EPA will be followed at all times.
- F. A renovator is assigned to each renovation performed by the firm and discharges all of the renovator responsibilities in accordance with 40 CFR 745.90 and the Board's regulations.
- G. The firm is in compliance with all other occupational and professional licenses and standards as required by Virginia statute and local ordinance to transact the business of a renovation contractor.
14. By signing this application, the applicant certifies the following:
- I am aware that submitting false information or omitting pertinent or material information in connection with this application will delay processing and may lead to license revocation or denial of license.
 - I will notify the Board of any changes to the information provided in this application prior to receiving the requested license, certification, or registration including, but not limited to any disciplinary action or conviction of a felony or misdemeanor (in any jurisdiction).
 - I authorize the Department to verify information concerning me or any statement in this application from any person, or any source the department may contact. I also agree to present any credentials or documents required or requested by the Department.
 - I authorize any federal, state or local government agency, current or former employer, or other individual or business to release information which may be required for a background investigation.
 - The firm shall be in compliance with the standards of practice and conduct established in the Lead-based Paint, Renovation, Repair, and Painting Regulations, at the time of application to the board, while the application is under review by the board, and at all times when the license is in effect.

- I have read, understand and complied with all the laws of Virginia related to this profession under the provisions of Title 54.1, Chapter 5, of the *Code of Virginia* and the *Virginia Board for Asbestos, Lead and Home Inspectors; Lead-Based Paint Renovation, Repair, and Painting Regulations*.

Signature _____ Date _____