



8. Email Address

Email address is considered a public record and will be disclosed upon request from a third party.

9. Are you applying for a **journeyman conventional** onsite soil evaluator license?

No

Yes  If yes, select **one** of the following requirements to qualify for licensure:

- 1. Have a valid Virginia Professional Soil Scientist license.

Virginia license number:

3	4	0	1						
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- 2. Have 1-1/2 years of full-time experience\* assisting in the evaluation of site and soil conditions and design of conventional onsite sewage systems.

**Required Documentation:** Attach a completed **Experience Verification Form**.

- 3. Have 1 year of full-time experience\* assisting in the evaluation of site and soil conditions and design of conventional onsite sewage systems **and** completed a VDH onsite sewage system training program.

**Required Documentation:** Attach a completed **Experience Verification Form** and a certificate showing successful completion of the VDH onsite sewage system training program.

\* **Experience Verification Form** must be verified by one or more of the following: an authorized onsite soil evaluator certified by VDH before July 1, 2009, a professional engineer, or a master onsite soil evaluator.

➤ Skip to question 12.

10. Are you applying for a **master conventional** onsite soil evaluator license?

No

Yes  If yes, select **one** of the following requirements to qualify for examination:

- 1. Have 2 years of full-time experience\* evaluating site and soil conditions and designing conventional onsite sewage systems **and** hold a master's or bachelor's degree.

**Required Documentation:** Attach a completed **Experience Verification Form** and an official college transcript.

- 2. Have 3 years of full-time experience\* evaluating site and soil conditions and designing conventional onsite sewage systems **and** hold an associate's degree.

**Required Documentation:** Attach a completed **Experience Verification Form** and an official college transcript.

- 3. Have 2 years of full-time experience\* evaluating site and soil conditions and designing conventional onsite sewage systems **and** complete a VDH onsite sewage system training program.

**Required Documentation:** Attach a completed **Experience Verification Form** and a certificate showing successful completion of the VDH sewage system training program.

- 4. Have 3 years of full-time experience\* evaluating site and soil conditions and designing conventional onsite sewage systems **and** hold an expired interim onsite soil evaluator license, or a current journeyman conventional or journeyman alternative onsite soil evaluator license.

Virginia Interim license number:

1	9	3	0						
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**Required Documentation:** Attach a completed **Experience Verification Form**.

- 5. Have 1 year of full-time experience\* evaluating site and soil conditions and designing conventional onsite sewage systems **and** hold a valid Virginia Professional Soil Scientist license.

Virginia license number:

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**Required Documentation:** Attach a completed **Experience Verification Form**.

\* **Experience Verification Form** must be verified by one or more of the following - an authorized onsite soil evaluator certified by VDH before July 1, 2009, a professional engineer, or a master conventional or alternative onsite soil evaluator.

12. Are you requesting **education and training substitution** to qualify for licensure in accordance with 18VAC160-40-70 of the regulations?  
No   
Yes  If yes, complete an [Education & Training Substitution Form](#).
13. Have you ever been subject to a **disciplinary action** taken by any (including Virginia) local, state or national regulatory body?  
No   
Yes  If yes, complete the [Disciplinary Action Reporting Form](#).
14. A. Have you ever been convicted or found guilty, regardless of the manner of adjudication, in any jurisdiction of the United States of any **felony**? *Any plea of nolo contendere shall be considered a conviction.*  
No   
Yes  If yes, complete the [Criminal Conviction Reporting Form](#).
- B. Have you been convicted or found guilty, regardless of the manner of adjudication, in any jurisdiction of the United States of any **misdemeanor** within the **last three years** (except marijuana convictions)? *Any plea of nolo contendere shall be considered a conviction.*  
No   
Yes  If yes, complete the [Criminal Conviction Reporting Form](#).
15. By signing this application, I certify the following statements:
- I am aware that submitting false information or omitting pertinent or material information in connection with this application will delay processing and may lead to license revocation or denial of license.
  - I will notify the Board of any changes to the information provided in this application prior to receiving the requested license, certification, or registration including, but not limited to any disciplinary action or conviction of a felony or misdemeanor (in any jurisdiction).
  - I authorize the Department to verify information concerning me or any statement in this application from any person, or any source the department may contact. I also agree to present any credentials or documents required or requested by the Department.
  - I authorize any federal, state or local government agency, current or former employer, or other individual or business to release information which may be required for a background investigation.
  - I have read, understand and complied with all the laws of Virginia related to this profession under the provisions of Title 54.1, Chapter 40, of the *Code of Virginia* and the *Onsite Sewage System Professionals Licensing Regulations of the Virginia Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals*.

Signature \_\_\_\_\_ Date \_\_\_\_\_