

Continuing Education (CE) Credit Form for Volunteer Practice

To be completed by the local health department or free clinic. Maintain completed form with your personal CE records for three years. Do not submit completed form to the board unless notification is received regarding a CE audit.

18VAC30-21-100. Continuing education requirements for renewal of an active license.

A. In order to renew an active license, a licensee shall complete at least 10 contact hours of continuing education prior to the renewal date each year. Up to 10 contact hours of continuing education in excess of the number required for renewal may be transferred or credited to the next renewal year. One hour of the 10 hours required for annual renewal may be satisfied through delivery of professional services, without compensation, to low-income individuals receiving health services through a local health department or a free clinic organized in whole or primarily for the delivery of those services. One hour of continuing education may be credited for three hours of providing such volunteer services, as documented by the health department or free clinic.

Name of Audiologist or Speech-Language Pathologist:			License number:
Street address:			Telephone number:
City:	State:	Zip code:	Email address:

Facility where CE credit was obtained:		Permit number (if applicable):
Street address:		Area code and telephone number:
City:	State:	Zip code:

Date of service:	Number of hours of service:	Number of CE hours credited:
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Name of contact person at local health department or free clinic: _____

By affixing my signature, I affirm this individual provided the declared hours of service at this location.

Signature: _____ Date: _____