

**Virginia Board for Barbers and Cosmetology  
 BODY-PIERCING APPRENTICESHIP COMPLETION FORM**

Upon completion of the Apprenticeship training, the sponsor shall review the apprentice's progress record for the training period. If the results of this review indicate the apprentice is now a candidate for the Board's examination, the sponsor shall complete and sign this form. The properly signed form should be submitted with the ***Body-Piercer License and Examination Application*** to the exam vendor listed above.

Completion of the apprenticeship program shall qualify the apprentice to apply the Board to take the Board for Barbers and Cosmetology tattooer license examination.

Curriculum requirements specified in 18VAC 41-60-160 of the Virginia Board for Barbers and Cosmetology Body-Piercing Regulations shall be taught over a minimum of 1500 hours broken down into the following categories:

**HOURS OF INSTRUCTION AND PERFORMANCES**

Initial each category of instruction/performance to verify completion.

Apprentice Name \_\_\_\_\_  
 Last First Middle Generation

**A. 350 Hours**

<b>1. Microbiology</b> a. Microorganisms, viruses, bacteria, fungi b. Transmission cycle of infectious diseases c. Characteristics of antimicrobial agents	Sponsor	Apprentice
<b>2. Immunization</b> a. Types of immunizations b. Hepatitis A – G transmission and immunization c. HIV/AIDS d. Tetanus, streptococcal, zoonotic, tuberculosis, pneumococcal and influenza e. Measles, mumps and rubella f. Vaccines and immunization g. General preventative measure to be taken to protect the body piercer and client	Sponsor	Apprentice
<b>3. Safety</b> a. Proper needle handling and disposal b. How to avoid overexposure to chemicals c. The use of Material Safety Data Sheets d. Blood spill procedures e. Equipment and instrument storage f. First Aid and CPR	Sponsor	Apprentice
<b>4. Bloodborne Pathogen Standards</b> a. OSHA and CDC bloodborne pathogen standards. b. Control Plan for bloodborne pathogens. c. Exposure Control Plan for Body Piercers. d. Overview of compliance requirements. e. Disorders and when not to service a client.	Sponsor	Apprentice

<b>5. Professional Standards</b>	Sponsor	Apprentice
<ul style="list-style-type: none"> <li>a. History of body piercing</li> <li>b. Ethics</li> <li>c. Record Keeping <ul style="list-style-type: none"> <li>(1) Client health history</li> <li>(2) Consent forms</li> <li>(3) HIPPA Standards</li> </ul> </li> <li>d. Preparing station, making appointments, salon ethics <ul style="list-style-type: none"> <li>(1) Maintaining professional appearance, notifying clients of schedule changes</li> <li>(2) Promoting services of the salon and establishing clientele</li> </ul> </li> <li>e. Salon Management <ul style="list-style-type: none"> <li>(1) Licensing requirements</li> <li>(2) Taxes</li> </ul> </li> <li>f. Supplies <ul style="list-style-type: none"> <li>(1) Usages</li> <li>(2) Ordering</li> <li>(3) Storage</li> </ul> </li> </ul>		
<b>6. Body Piercing</b>	Sponsor	Apprentice
<ul style="list-style-type: none"> <li>a. Client consultation</li> <li>b. Client health information</li> <li>c. Client disclosure form</li> <li>d. Client preparation</li> <li>e. Sanitation and safety precautions</li> <li>f. Implement selection and use</li> <li>g. Proper use of equipment</li> <li>h. Material selection and use</li> <li>i. Grade of jewelry</li> <li>j. Metals to use</li> </ul>		
<b>7. Virginia Body-Piercing Laws and Regulations</b>	Sponsor	Apprentice

**B. 150 Hours**

<b>8. Sanitation and Disinfection</b>	Sponsor	Apprentice
<ul style="list-style-type: none"> <li>a. Definition of terms <ul style="list-style-type: none"> <li>(1) Sterilization</li> <li>(2) Disinfection and disinfectant</li> <li>(3) Sterilizer or sterilant</li> <li>(4) Antiseptic</li> <li>(5) Germicide</li> <li>(6) Decontamination</li> <li>(7) Sanitation</li> </ul> </li> <li>b. The use of steam sterilization equipment and techniques</li> <li>c. The use of chemical agents, antiseptics, disinfectants and fumigants</li> <li>d. The use of sanitation equipment</li> <li>e. Pre-service sanitation procedure</li> <li>f. Post-service sanitation procedure</li> </ul>		

**C. 1000 Hours Practical Training and 100 Performances**

