Commonwealth of Virginia
Department of Professional and Occupational Regulation
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Richmond, Virginia 23233-1485
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Department of Professional and Occupational Regulation

Common Interest Community Board
DECLARANT ANNUAL REPORT - CONDOMINIUM

Virginia Common Interest Community Board Condominium Registration Number | 0 | 5 | 1 | 7 | | | | | | |

Name of Condominium Project _____

Condominium Project Location _____

City _____ State _____ Zip Code _____

Name of Declarant _____

Declarant's Mailing Address _____

City _____ State _____ Zip Code _____

Email Address _____

Should the Board mail correspondence, notices and other documents related to the condominium project to the Declarant?

☐ Yes
☐ No If no, to whom should the Board mail correspondence, notices and other documents related to the condominium project?
☐ Attorney
☐ Other _____

Name _____
Firm/Business Name _____
Mailing Address _____
City, State, Zip Code _____
Phone & Fax _____
Email Address _____

1. PROJECT STATUS

1.1 Total number of condominium units registered with the Board (including initial and all phase filings) _____

1.2 Total number of condominium units conveyed (sold with title transferred from the declarant) _____

1.3 Total number of condominium units recorded (in the county/city land records) _____

1.4 Total number of phases recorded (in the county/city land records) _____

1.5 Number of recorded phases registered with the Board _____

1.6 Date of initial recordation of declaration in county/city of _____ Date _____

1.7 Effective date of most recent Public Offering Statement distributed to purchasers _____

1.8 Are all the declarant's assessments up-to-date? ☐ Yes ☐ No If no, please explain in an attachment to this form.

1.9 Are all common elements in the condominium project complete? ☐ Yes ☐ No

	DATE	FEE	TRANS CODE	ENTITY #	FILE #/LICENSE #	ISSUE DATE
OFFICE USE ONLY		NO FEE	5050		0517	