



**Common Interest Community Board
 TIME-SHARE RESELLER LEAD DEALER CHANGE FORM**

TIME-SHARE RESELLER INFORMATION

1. Enter the Time-Share Reseller Registration No.

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2. Name of Time-Share Reseller _____

LEAD DEALER CHANGE

3. Name of Former Lead Dealer _____

4. Name of New Lead Dealer _____

5. New Lead Dealer's Mailing Address _____

City _____ State _____ Zip Code _____

Check here if Street Address listed below is the same as the Mailing Address listed above.

6. New Lead Dealer's Principal Street Address _____

PO Box Not Accepted

City _____ State _____ Zip Code _____

7. Contact Numbers _____

Primary Telephone

Alternate Telephone

Fax

8. Effective Date of Change _____

9. Has the Lead Dealer ever been subject to a **disciplinary action** taken by any (including Virginia) local, state, or national regulatory body?

No

Yes If yes, complete a [Disciplinary Action Reporting Form](#).

10.A. Has the Lead Dealer ever been convicted or found guilty, regardless of the manner of adjudication, in any jurisdiction of the United States of any **felony**? *Any plea of nolo contendere shall be considered a conviction.*

No

Yes If yes, complete a [Criminal Conviction Reporting Form](#).

B. Has the Lead Dealer within the last three years been convicted or found guilty, regardless of the manner of adjudication, in any jurisdiction of the United States of any **misdemeanor**? *Any plea of nolo contendere shall be considered a conviction.*

No

Yes If yes, complete a [Criminal Conviction Reporting Form](#).

11. Has the Lead Dealer for seven years prior to the filing of this application ever had any **outstanding** judgments; past-due tax assessments, defaults on bonds, or pending or past bankruptcies? Specifically provide all relevant financial information related to providing resale services as defined in § 55-1-2200 of the *Code of Virginia*.

No

Yes If yes, provide all relevant financial information related to providing resale services as defined in § 55-362 of the *Code of Virginia*.

OFFICE USE ONLY	DATE	FEE NO FEE	TRANS CODE 8020	ENTITY #	FILE #/LICENSE # 0525	ISSUE DATE
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12. Signature of Representative

Printed Name of Representative

Representative's Title

Date
