Commonwealth of Virginia Department of Professional and Occupational Regulation 9960 Mayland Drive, Suite 400 Richmond, Virginia 23233-1485 (804) 367-8511 www.dpor.virginia.gov



Board for Contractors CERTIFIED ACCESSIBILITY MECHANICS APPLICATION

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	Virginia Lice	nse Number	2 7						Expi	ratio	n Date			
1.	Full Legal Nan	ne (As it appea	ars on your gov	ernm	ent issued ID c	r other l	egal doc	ument	ation	.)				
	Last (required)	cumentation: P	First rovide a copy o		· · · · · · · · · · · · · · · · · · ·	ssued IE		liddle nust be	e leg	ible.				Generation
2.	Provide at leas	st <u>one</u> of the fo ecurity Number	•	icatio	on numbers [*] :		-		- [
	<u>Virginia</u>	DMV Control Nu	imber									Γ		
	* State law red	me identification nu quires every applica nonwealth to provide	nt for a license, cer	tificate	, registration or oth	er author	ization to e	ngage ir	n a bu	siness	, trade, p		on or o	ccupation issued
3.	Date of Birth	MM/DD/Y	· ·	ust b	e at least 18 ye	ars of a	ge.)							
4.	Maiden or Fori	mer Name(s)												
5.	Mailing Addres		cepted)											
	The mailir	ng address will be												
	printed	on the license.		City							S	tate		Zip Code
6.	Street Address PHYSICA	CPO Box <u>not</u>	. ,		Check here if S	reet Addr	ess is the <u>s</u>	<u>same</u> as	the M	ailing	Address	listed a	bove.	
				City							S	tate		Zip Code
7.	Contact Numb	ers												
0			Primary Telepho	one		Alte	rnate Telep	hone					Fax	
8.	Email Address		Email address	is con	sidered a public	record a	nd will be	disclos	ed up	oon re	quest fr	om a t	hird pa	arty.
BOARD USE ONLY	ETS													
OFFICE USE ONLY	DATE	FEE	TRANS CODE		ENTITY #	272	20	FILE #	LICEN	SE #				ISSUE DATE

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9.	Employer's Name								
	Employer's Virginia Contractor's License No. (if available) 2 7								
	Employer's Street Address								
10	City State Zip Code								
10.	Which of the following requirements have you met in order to qualify for the accessibility mechanic certification? Select only <u>one</u> .								
	 Three years of practical experience in the construction, installation, maintenance, service/repair and testing of wheelchair lifts, incline chairlifts, dumbwaiters, residential elevators, or related conveyances and 80 hours of formal vocational training. Board approved training providers listed at <u>www.dpor.virginia.gov</u>. Required Attachment: Attach a completed <u>Individual Experience Verification Form</u> and an official school transcript or certificate(s) indicating successful completion of training hours. 								
	Five years of practical experience in the partruction, installation, maintenance, service/repair and testing of wheelchair lifts, incline chairlifts, dumbwaiters, residential elevators, or related conveyances and 40 hours of formal vocational training. Board approved training providers listed at www.dpor.virginia.gov . Required Attachment: Attach a completed Individual Experience Verification Form and an official school transcript or certificate(s) indicating successful completion of training hours.								
	 Six or more years of practical experience in the construction, installation, maintenance, service/repair and testing of wheelchair lifts, incline chairlifts, dumbwaiters, residential elevators, or related conveyances and 20 hours of formal vocational training. Board approved training providers listed at www.dpor.virginia.gov. Required Attachment: Attach a completed <u>Individual Experience Verification Form</u> and an official school transcript or certificate(s) indicating successful completion of training hours. 								
	Three years of practical experience in the construction, installation, maintenance, and service/repair and testing of wheelchair lifts, incline chairlifts, dumbwaiters, residential elevators, or related conveyances and a certificate of completion of the elevator mechanic examination of a training program determined to be equivalent of the requirements established by the Board for Contractors. Board approved list provided at <u>www.dpor.virginia.gov</u> . <i>Required Attachment:</i> Attach a completed <u>Individual Experience Verification Form</u> and an official school transcript or certificate(s) indicating successful completion of training hours.								
	Successful completion of an elevator mechanic apprenticeship program that is approved by the Virginia Apprenticeship Council or registered with the Bureau of Apprenticeship and Training, the U.S. Department of Labor. <i>Required Attachment:</i> Attach a completed Apprenticeship Action Form or other official documentation of completion.								
11.	Do you hold a <u>current</u> accessibility mechanic license, certification or registration issued by any (outside of Virginia) state or territory of the United States? This may be used to qualify you for the Virginia examination.								
	Yes If yes, complete the following table and attach an original Certification of Licensure/Letter of Good Standing if you want this to be used to qualify you for the exam.								

	State/Jurisdiction	Examination Yes (Y) or No (N)	Examination Date (if applicable)	License, Certification or Registration No.	Expiration Date

Certifications of Licensure/Letter of Good Standing, prepared by the state board or regulatory body must include: 1) the license/ certification/registration number; 2) the initial date of licensure; 3) the expiration date of the license or renewal fee; 4) the means of obtaining licensure (i.e. exam, reciprocity, etc.) and 5) all closed disciplinary actions resulting in a violation or undetermined finding.

- 12. Have you ever been subject to a <u>disciplinary action</u> taken by <u>any</u> (including Virginia) local, state or national regulatory body?
 - No 🗌

Yes If yes, complete the Disciplinary Action Reporting Form.

- 13. A. Have you ever been convicted or found guilty, regardless of the manner of adjudication, in any jurisdiction of the United States of any **felony**? Any plea of nolo contendere shall be considered a conviction.
 - No
 - Yes If yes, complete the Criminal Conviction Reporting Form.
 - B. Have you ever been convicted or found guilty, regardless of the manner of adjudication, in any jurisdiction of the United States of any **misdemeanor**? Any plea of nolo contendere shall be considered a conviction.
 - No Yes
 - If yes, complete the <u>Criminal Conviction Reporting Form.</u>

By signing this application, you acknowledge that if you are not a Virginia resident, or move outside of Virginia while you hold a Virginia Contractors Individual License, you understand that this application serves as a written power of attorney, whereby you appoint the Director of the Department of Professional and Occupational Regulation, and his/her successors in office, to be your true and lawful agency and attorney-in-fact, in your stead, upon whom all legal process against and notice to you may be served and who is hereby authorized to enter an appearance on your behalf in any case or proceedings arising out of the trade or profession practiced; and that by submitting this application, you hereby agree that any lawful process against you which is duly served on said agent and attorney-in-fact shall be of the same legal force and validity as if served upon you.

18-VAC-50-30-30.7 of the Board for Contractors Individual License and Certification Regulations states, "Each non-resident applicant for a license or certificate shall file and maintain with the department an irrevocable consent for the department to serve as service agent for all actions filed in any court in this Commonwealth. In those instances where service is required, the director of the department will mail the court document to the individual at the address of record."

- 14. By signing this application, I certify the following statements:
 - I am aware that submitting false information or omitting pertinent or material information in connection with this application will delay processing and may lead to license revocation or denial of license.
 - I will notify the Board of any changes to the information provided in this application prior to receiving the requested license, certification, or registration including, but not limited to any disciplinary action or conviction of a felony or misdemeanor (in any jurisdiction).
 - I authorize the Department to verify information concerning me or any statement in this application from any person, or any source the department may contact. I also agree to present any credentials or documents required or requested by the Department.
 - I authorize any federal, state or local government agency, current or former employer, or other individual or business to release information which may be required for a background investigation.
 - I have read, understand and complied with all the laws of Virginia related to this profession under the provisions of Title 54.1, Chapter 11, of the Code of Virginia and the Virginia Board for Contractors Individual License and Certification Regulations.

Signature

Date