

**Virginia Marine Resources Commission  
New Class A Fishing Guide License Applicant Form  
(Regulation 4 VAC 20-1180-10 Et Seq.)**

**FAILURE TO PROVIDE ALL INFORMATION WILL DELAY YOUR APPLICATION**

TO BE COMPLETED BY APPLICANT:

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\* PRIMARY PHYSICAL STREET ADDRESS, CITY, STATE, AND ZIP CODE

MAILING ADDRESS (IF DIFFERENT FROM ABOVE)

DMV ID # \_\_\_\_\_ EMAIL: \_\_\_\_\_  
or FID # (see instructions): State Issue \_\_\_\_\_ and ID# \_\_\_\_\_

DOB (mm/dd/yyyy): \_\_\_\_\_ PHONE: WORK: \_\_\_\_\_ HOME: \_\_\_\_\_

HEIGHT: \_\_\_\_\_ WEIGHT: \_\_\_\_\_ EYE COLOR: \_\_\_\_\_ HAIR COLOR: \_\_\_\_\_

**\*By signing this form, I declare that I am a resident of the above primary physical address indicated.**

**ARE YOU A CURRENT OR PREVIOUS HOLDER OF ANY OTHER VMRC LICENSES?**

If yes, please provide your MRC ID: \_\_\_\_\_

\_\_\_\_\_  
**SIGNATURE OF APPLICANT**

\_\_\_\_\_  
**DATE**

**For Commission use only:**

Application received (Date & Time): \_\_\_\_\_

Staff Initials: \_\_\_\_\_

**APPROVED:** \_\_\_\_\_  
**VIRGINIA MARINE RESOURCES COMMISSIONER OR DESIGNEE** **DATE**

**VIRGINIA MARINE RESOURCES COMMISSION  
REGULATION 4 VAC 20-1180-10 ET SEQ. "PERTAINING TO FISHING GUIDES, CHARTER  
BOAT, AND HEAD BOAT FISHERIES"**

**A copy of this regulation, in its entirety, is available upon request or on the website:**

[www.mrc.virginia.gov](http://www.mrc.virginia.gov).

**4 VAC 20-1180-40. Limited Sale of the Class A Fishing Guide License and Conditional Sale of the Class B Fishing Guide License.**

A. To obtain a Class A guide license the applicant shall submit to the Commission a For Hire Application and a copy of the applicant's valid U.S. Coast Guard license.

1. A Class A fishing guide licensee shall be required to purchase a Class A fishing guide license annually to maintain eligibility to purchase a Class A fishing guide license for the following year. If a Class A fishing guide license is not purchased annually, then the applicant shall reapply using a New Class A Fishing Guide License Applicant form.
2. The number of Class A fishing guide licenses sold in any one year shall not exceed 240 for residents of Virginia and 38 for nonresidents.
3. If the number of applicants exceeds the number of available licenses in any calendar year, those applicants shall be placed on a waitlist. If there are any vacant licenses due to loss of eligibility, those licenses shall be filled by persons from the waitlist in the order of listing. If the person from the waitlist fails to purchase the Class A fishing guide license within 14 days, the applicant forfeits eligibility for the current calendar year and the next person shall be selected from the waitlist.

**Additional information:**

- The cost of the resident Class A Fishing Guide License is \$100.00 per calendar year. The cost of the nonresident Class A Fishing Guide License is \$200.00 per calendar year.
- You must provide a copy of your current U. S. Coast Guard license to carry passengers for hire to apply for this license.
- Please provide your State Driver's License Number (DMV), or if no driver's license, your official State Identification Number (DMV), or your Federal Business Identification Number (FID). Please also list the State of Issue (i.e. VA).

**Mail form with copy of your U.S. Coast Guard License to:**

Virginia Marine Resources Commission  
Fisheries Management Division  
Attn: Somers Smott  
380 Fenwick Road  
Hampton, VA 23651  
(757) 247-2004

**Or, fax/email the form with copy of your U.S. Coast Guard License to:**

Email: [fisheries@mrc.virginia.gov](mailto:fisheries@mrc.virginia.gov)  
Fax: (757) 247-2002