

**VIRGINIA DEQ REGISTRATION STATEMENT FOR VPA GENERAL PERMIT**

**FOR ANIMAL FEEDING OPERATIONS (AFOs) AND ANIMAL WASTE MANAGEMENT**

**THIS FORM IS FOR OWNER'S OF ANIMAL FEEDING OPERATIONS**

For DEQ Use Only:

Accepted: Yes  No

Initials: \_\_\_\_\_

Date: \_\_\_\_\_

PLEASE TYPE OR PRINT ALL INFORMATION. ALL PARTS OF THIS FORM MUST BE COMPLETED ACCORDING TO THE INSTRUCTIONS

1.  
**AFO Owner's**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street

\_\_\_\_\_  
City State Zip

Business Phone Mobile Phone Home Phone

E-Mail Address: \_\_\_\_\_

The best day of the week & time to contact the AFO owner: \_\_\_\_\_  AM  
Day Time  PM

2.  
**Operator or Contact Person's**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street

\_\_\_\_\_  
City State Zip

Business Phone Mobile Phone Home Phone

E-Mail Address: \_\_\_\_\_

The best day of the week & time to contact the operator or contact person: \_\_\_\_\_  AM  
Day Time  PM

3.  
**AFO/Farm**

AFO/Farm Name: \_\_\_\_\_

Location: \_\_\_\_\_

Is the AFO a contract operation? YES \_\_\_ NO \_\_\_ Integrator: \_\_\_\_\_

Is there an existing VPA or VPDES permit that covers the AFO? YES \_\_\_ NO \_\_\_ Permit Number: \_\_\_\_\_

Indicate below the types and amounts of wastes that will be managed at the AFO:

Waste	Amount	Waste	Amount	Waste	Amount	Waste	Amount
Manure generated at AFO	<input type="checkbox"/> Gal	Manure not generated at AFO	<input type="checkbox"/> Gal	Off-Site generated waste	<input type="checkbox"/> Gal	Treated manure/waste	<input type="checkbox"/> Gal
	<input type="checkbox"/> Tons		<input type="checkbox"/> Tons		<input type="checkbox"/> Tons		<input type="checkbox"/> Tons

Will waste be transferred off-site? YES \_\_\_ NO \_\_\_, how much: \_\_\_\_\_  Gal \_\_\_\_\_  Tons

Types of animals and the maximum numbers of each type that will be at the AFO at any one time:

Animal Type	Maximum Number	Average Weight	Animal Type	Maximum Number	Average Weight	Animal Type	Maximum Number	Average Weight

4. **Attachments:** the following items must accompany this completed Registration Statement: (see instructions)

- a. the completed Local Government Ordinance Form (LGOF).
- b. a copy of the nutrient management plan (NMP) approved by the Department of Conservation and Recreation (DCR).
- c. a copy of the DCR NMP approval letter which also certifies that the NMP was developed by a certified NM planner in accordance with § 10.1-104.2 of the Code of Virginia.

5. **Certification:** "I certify that notice of the registration statement has been given to all owners or residents of property that adjoins the property on which the animal feeding operation will be located. This notice included the types and numbers of animals which will be maintained at the AFO and the address and phone number of the appropriate DEQ regional office to which comments relevant to this general permit may be submitted. (The preceding certification is waived if the registration is for renewing coverage under this general permit, and no expansion of the operation is proposed, and the department has not issued any special order or consent order relating to violations under the existing general permit.) I certify under penalty of law that all the requirements of the board for this general permit are being met and that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is to the best of my knowledge and belief true, accurate, and complete. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment for knowing violations."

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

## INSTRUCTIONS FOR ANIMAL FEEDING OPERATIONS REGISTRATION STATEMENT

### VPA GENERAL PERMIT FOR ANIMAL FEEDING OPERATIONS AND ANIMAL WASTE MANAGEMENT

**General**

A Registration Statement must be submitted when an owner of an animal feeding operation (AFO) makes application to the Department of Environmental Quality for coverage under the VPA General Permit for Animal Feeding Operations and Animal Waste Management. Contact the nearest DEQ regional office if you have questions about filing this form.

**Section 1 AFO Owner's Information**

Provide the name, mailing address, telephone numbers and e-mail address (if available) of the person to whom this permit will be issued. Provide the best day of the week and time for DEQ to make contact with the owner during regular working hours.

**Section 2 Operator or Contact Person's Information**

If there is a person other than the AFO owner who manages daily activities at the operation being permitted or who should be contacted for site visits, give that person's name, phone numbers and e-mail address (if available). If the operator or contact person is the same as the owner, write "SAME AS ABOVE". Provide the best day of the week and time for DEQ to make contact with the operator or contact person during regular working hours.

**Section 3 AFO/Farm Information**

Provide the name of the farm. Provide the physical location of the AFO other than the owner's mailing address (e.g. Rt. 653, 1 mile west of Rt. 702). Indicate if the AFO has a contract with an integrator. If applicable, give the name of the integrator. List the permit number of any expiring or currently effective permits that cover the animal feeding operation under the VPA or VPDES permit program. Complete the table indicating which types of wastes and the amounts of wastes that will be managed at the AFO. If the waste listed in the table will not be managed at the AFO, write "N/A" for Not Applicable in the column labeled amount. If waste will be transferred off-site, indicate the type of waste and how much will be transferred.

**Animal Information**

Indicate the type or types of animals (e.g. dairy cattle, slaughter and feeder cattle, swine, etc.), the average weight and the maximum numbers of each type or types that will be stabled or confined and fed or maintained at this AFO at any one time.

**Section 4 Attachments**

**a. Local Government Ordinance Form (LGOF)**

State Law requires that the owner of any proposed pollutant management activities or those which have not previously been issued a valid VPA or VPDES permit must attach to the registration statement, the completed LGOF. The LGOF is the notification from the governing body of the county, city or town where the operation is located that the operation is consistent with all ordinances adopted pursuant to Chapter 22 (§ 15.2-2200 et seq.) of Title 15.2 of the Code of Virginia.

**b. Nutrient Management Plan (NMP)**

State law requires that every owner of an AFO seeking coverage under this general permit have an NMP. A copy of the NMP written for the AFO must be attached to the Registration Statement; however, if a current NMP is on file at the DEQ regional office then it is not necessary to attach the NMP.

**c. NMP Approval Letter**

A copy of the letter from the Virginia Department of Conservation and Recreation (DCR) approving the NMP for the AFO and certifying that the NMP was developed by a certified nutrient management planner in accordance with §10.1-104.2 of the Code of Virginia must be attached to the Registration Statement. However, if a current NMP approval letter is on file at the DEQ regional office then it is not necessary to attach the NMP approval letter.

**Section 5 Certification**

The Certification must bear an original signature in ink, photocopies are not acceptable. State statutes provide for severe penalties for submitting false information on this Registration Statement. State regulations require this Registration Statement to be signed as follows:

For a corporation: by a responsible corporate official. For purposes of this section, a responsible corporate official means (i) a president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation, or (ii) the manager of one or more manufacturing, production, or operating facilities employing more than 250 persons or having gross annual sales or expenditures exceeding \$25,000,000 (in second quarter 1980 dollars), if authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.

For a municipality, state, federal or other public agency by either a principal executive officer or ranking elected official. (A principal executive officer of a federal, municipal, or state agency includes the chief executive officer of the agency or head executive officer having responsibility for the overall operation of a principal geographic unit of the agency.)

For a partnership or sole proprietorship, by a general partner or proprietor, respectively.