

**VIRGINIA DEPARTMENT OF ENVIRONMENTAL QUALITY GENERAL PERMIT REGISTRATION  
STATEMENT FOR STORMWATER DISCHARGES FROM SMALL MUNICIPAL SEPARATE  
STORM SEWER SYSTEMS (VAR04)**

**Section I. General Information**

**A. Owner/Operator Information:**

|   |        |           |
|---|--------|-----------|
| Name of Owner Applying for Permit Coverage: |        |           |
| Mailing Address:                            |        |           |
| City:                                       | State: | Zip Code: |
| Phone Number: ( ) -                         |        |           |

**B. Responsible Official** *(Please note that for municipality, state, federal, and other public agencies, the responsible official is defined in 9VAC25-870-370 A.3 as either a principal executive officer or ranking elected official. A principal executive officer of a federal agency includes (i) the chief executive officer of the agency, or (ii) a senior executive officer having responsibility for the overall operations of a principal geographic unit of the agency)*

|                     |        |           |
|---------------------|--------|-----------|
| Name:               |        |           |
| Title:              |        |           |
| Mailing Address:    |        |           |
| City:               | State: | Zip Code: |
| E-mail Address:     |        |           |
| Phone Number: ( ) - |        |           |

**C. MS4 Permit Contact**

|                     |        |           |
|---------------------|--------|-----------|
| Name:               |        |           |
| Title:              |        |           |
| Mailing Address:    |        |           |
| City:               | State: | Zip Code: |
| E-mail Address:     |        |           |
| Phone Number: ( ) - |        |           |

**D. MS4 Maintenance Fee Contact**

|                     |        |           |
|---------------------|--------|-----------|
| Name:               |        |           |
| Title:              |        |           |
| Mailing Address:    |        |           |
| City:               | State: | Zip Code: |
| E-mail Address:     |        |           |
| Phone Number: ( ) - |        |           |

**E. Small MS4 Information**

|   |        |           |
|---|--------|-----------|
| Name:   |        |           |
| MS4 Ownership Type: <input type="checkbox"/> City <input type="checkbox"/> County <input type="checkbox"/> Incorporated Town <input type="checkbox"/> Unincorporated Town <input type="checkbox"/> College or University    |        |           |
| <input type="checkbox"/> Local School Board <input type="checkbox"/> Military Installation <input type="checkbox"/> Transportation System <input type="checkbox"/> Federal Facility <input type="checkbox"/> State Facility |        |           |
| <input type="checkbox"/> Other ( )  |        |           |
| Facility Address (applicable to state and federal entities only):   |        |           |
| Street:   |        |           |
| City:   | State: | Zip Code: |

**F. List The Names Of Any Physically Interconnected MS4s To Which The Small MS4 Discharges**

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**Section II. Stormwater Discharge Information (attach additional sheets as necessary. Permittees may attach alternative tables or spreadsheets in lieu of completing the tables below, as long as all information required below is included)**

**A. Receiving Water Information: Provide a list of all surface waters receiving discharges from the MS4**

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**B. Impaired Waters Information: List all surface waters receiving direct discharges from the MS4, that are listed in the 2016 Virginia 303(d)/305(b) Water Quality Assessment Integrated Report.**

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**Section III. Storm Water Management Program Agreements (please attach additional sheets as necessary)**

**Agreements:** Attach a list of all existing signed agreements between the operator and any applicable third parties where the operator has entered into an agreement in order to implement minimum control measures or portions of minimum control measures

| Description of Agreement | Permit Requirement(s) Covered by the Agreement | Third Parties Participating in Agreement |
|--------------------------|--|--|
|                          |  |  |
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**Section IV. Draft Chesapeake Bay Total Maximum Daily Load (TMDL) Action Plan**

Attach a copy of the draft second phase Chesapeake Bay TMDL Action Plan in accordance with Section I.C.5 of the General VPDES Permit for Discharges of Stormwater from Small Municipal Separate Storm Sewer Systems effective July 1, 2013

**Section V. Certification Statement and Signature**

Read and sign the following certification statement below that is in accordance with 9 VAC 25-870-370 D:

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is to the best of my knowledge and belief true, accurate, and complete. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment for knowing violations."

Print Name:

Title:

Signature:

Date:

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**For Department of Environmental Quality Use Only**

Accepted

Not Accepted

DEQ Reviewer:

Date:

Comments:

**INSTRUCTIONS FOR FORM DEQ 199-148  
GENERAL PERMIT REGISTRATION STATEMENT FOR STORMWATER  
DISCHARGES FROM SMALL MUNICIPAL SEPARATE STORM SEWER SYSTEMS (VAR04)**

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**WHO MUST FILE THE REGISTRATION STATEMENT**

This registration statement must be completed and submitted by the Operator of any Small MS4 requesting coverage under the above general permit for stormwater discharges.

1. Operators are regulated if they operate a Small MS4, including but not limited to systems owned by federal, state, and local governments:
  - a. The small MS4 is located in an urbanized area as determined by the latest Decennial Census by the U.S. Census Bureau. If the Small MS4 is not located entirely within an urbanized area, only the portion that is within the urbanized area is regulated; or
  - b. The Small MS4 is designated by the Board.
2. An MS4 may be the subject of a petition to the Board to require a permit for their stormwater discharges. If the Board determines that an MS4 needs a permit, the operator may use this registration statement to apply for coverage under the above general permit.

**WHERE TO FILE THE REGISTRATION STATEMENT**

If this is the first time the MS4 has applied for Permit coverage, the completed registration statement (with all attachments) along with a copy of the fee form and a copy of your check should be sent to: **DEQ, 1111 E. Main Street, Suite 1400, Richmond VA 23219**. The original fee form, application fee (as specified by Form DEQ 199-145), and a copy of the registration statement (without attachments) should be sent to: **Virginia Department of Environmental Quality, Receipts Control, PO Box 1004, Richmond, VA 23218**. For those submitting for re-issuance the completed registration statement (with all attachments) along with the draft Chesapeake Bay TMDL action plan should be sent to: **DEQ, 1111 E. Main Street, Suite 1400, Richmond VA 23219**.

**COMPLETENESS**

Complete all items except where indicated in order for your registration statement to be accepted. Attach separate sheets of paper, alternative tables or spreadsheets for any item in Section II of the registration statement as necessary.

**Definitions**

“Interconnected” means that an MS4 is connected to a second (or several) MS4(s) in such a manner that it allows for direct discharges to the second (or several) systems.

“Small MS4” means all separate storm sewers that are: (1) Owned or operated by the United States, a state, city, town, borough, county, parish, district, association, or other public body (created by or pursuant to state law) having jurisdiction over disposal of sewage, industrial wastes, stormwater, or other wastes, including special districts under state law such as a sewer district, flood control district, or drainage district, or similar entity, or an Indian tribe or an authorized Indian tribal organization, or a designated and approved management agency under subsection 208 of the CWA that discharges to surface waters; and (2) Not defined as “large” or “medium” municipal storm sewer systems, or designated under 9VAC25-870-380 A 1. This term includes systems similar to separate sewer systems in municipalities, such as systems at military bases, large hospital or prison complexes, and highways and

other thoroughfares. The term does not include separate storm sewers in very discrete areas, such as individual buildings.

**LINE BY LINE INSTRUCTIONS**

**SECTION I General Information**

**Item A. Owner/Operator Information**

Provide the name, mailing address and phone number of the owner of the Small MS4.

**Item B. Responsible Official**

Provide the name, title, mailing address, e-mail address, and phone number for the responsible official as defined in 9VAC25-870-370 A 3.

**Item C. MS4 Permit Contact**

Provide the name, title, mailing address, e-mail address, and phone number for anyone designated as an MS4 Permit contact.

**Item D. MS4 Maintenance Fee Contact**

Provide the name, title, mailing address, e-mail address and phone number for anyone designated as an MS4 maintenance fee contact.

**Item E. Small MS4 Information**

Provide the name, facility address (if a state or federal MS4), and check the appropriate ownership box for the MS4.

**Item F. List the names of all regulated MS4s to which the MS4 is physically interconnected**

Provide the names of all interconnected regulated MS4s.

**SECTION II Stormwater Discharge Information**

**Item A. Receiving Water Information**

List the names of all surface waters receiving a discharge from the MS4.

**Item B. Impaired Waters Information**

Provide the name of any surface waters receiving a direct discharge from the MS4 that is listed in the 2016 Virginia 303(d)/305(b) Water Quality Assessment Integrated Report.

**Section III Stormwater Management Program Agreements**

Provide a description, permit requirements covered and third parties participating for each existing agreement between the operator and any third parties.

**Section IV Draft Chesapeake Bay Total Maximum Daily Load (TMDL) Action Plan**

Provide a copy of the draft Chesapeake Bay TMDL Action Plan detailing the required 35% reductions (40% for those permittees that were initially provided coverage during the 2013-2018 permit cycle and chose to defer the 5% Chesapeake Bay Action Plan)

**Section V Certification Statement and Signature**

State law provides for severe penalties for submitting false information on this Registration Statement. State regulations require this Registration Statement to be signed by either a

principal executive officer or ranking elected official. For purposes of this section, a principal executive officer of a public agency includes:

- (a) The chief executive officer of the agency, or
- (b) A senior executive officer having responsibility for the overall operations of a principal geographic unit of the agency.